



PONDICHERRY UNIVERSITY
ACADEMIC SECTION

S. PUNITHA
DEPUTY REGISTRAR (ACADEMIC)

Bharat Ratna Dr. B.R. Ambedkar Administrative Bldg.
R.V. Nagar, Kalapet, Puducherry 605014

No: PU/AS/Aca-9/PG Exam-Nov-16/2016/ 11

Dt: 07.11.2016

CIRCULAR

Sub: End Semester Examination under CBCS regulations,
November 2016 – Payment of Exam fees & submission
of filled-in exam applications - Reg.

The P.G. Semester Examinations for November-2016 session is scheduled to be held from 21.11.2016. The details of payment of fees & last date for submission of filled-in examination applications are given below:-

- a. Examination fees per credit : Rs. 16/-
- b. Last date for payment of exam. fees
a) without fine : 14.11.2016
b) with fine @ Rs. 50/- : 15.11.2016
- c. Last date for submission of filled-in exam applications to the Academic Section : 16.11.2016
- d. Commencement of Examinations : 21.11.2016
- e. Completion of Examinations : 02.12.2016
- f. Declaration of provisional results : 05.12.2016
- g. Submission of results to the Academic Section : 10.12.2016

No student shall be permitted to appear for the end semester examinations *without Hall Ticket and without the required attendance of 70%* in each course (as per CBCS regulations). Students with less than 70% of attendance should not be allowed to write semester examination of the subject(s) concerned. The subject concerned may be rounded or cancelled in the application/Hall ticket itself.

It is requested that the results of the semester examinations may be sent along with a soft copy in the following Excel(.xls) format.

Semester	Subject_code (example)	Regdno	Name	Course	Total Marks	Grade
III (All papers In III semester)	PHYS421, PHYS422 etc.					

Note : A separate excel sheet (including all the subjects) may be used for each batch of students.

The end semester results may be prepared and sent to the Academic Section as noted below:

1. The original Minutes of the Programme Committee Meeting duly signed by all the members of the Committee.



PONDICHERRY UNIVERSITY
PG END SEMESTER EXAMINATION APPLICATION – NOVEMBER 2016

Name (should be written in capital letters & should be as found in the qualifying certificate)					
Register No.					
Course & Semester					
Department					
(Challan No. & date)		Rs. /= (for credits @ Rs.16/-per credit)			
S.N.	Course Code	Subject	No. of Cr.	Course Teacher's Certificate	
				% of attendance	Initials
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
Total Credits					
Arrear papers					
11					
12					
13					
14					
15					
TOTAL NO. OF CREDITS					

Signature of the faculty advisor

Signature of the student

(For office use)
CERTIFICATE

Certified that Ms/Mr..... studying in is having at least 70% attendance in all the above courses and has not registered for more than 30 credits (excluding repeat papers) for this semester. He/she has produced no due certificates from thehostel authorities.

Signature of the H.O.D

Signature of the Dean

Note: 1. Candidates who have secured less than 70% of attendance are ineligible to appear for the end semester examinations and should repeat the course as and when it is next offered as per clause 6.4(3)of the revised CBCS regulations. The Course Teacher/HOD should round/cancel the subject in the application form/Hall ticket and mark it as ineligible, if percentage of attendance is less than 70%.

2. The application will be summarily rejected if it is not certified by the course teacher and countersigned by the Head of Department & Dean.



PONDICHERRY UNIVERSITY
PG END SEMESTER EXAMINATION HALL TICKET – NOVEMBER 2016

Name			
Register No.			
Course & Semester			
Department			
Sl No	Course Code	Subject	No. of Credits
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

HEAD OF THE DEPARTMENT

ASST. REGISTRAR
(Academic-Admissions)

